

MinistrySafe Policies and Procedures

Statement of Acknowledgement and Agreement

I have received and read a copy of First Rowlett United Methodist Church MinistrySafe Policies and Procedures and understand the importance of the material in the manual. I agree to abide by these procedures while serving or working at First Rowlett.

I understand the manual may be modified, and that any guideline may be amended, revised, or eliminated by First Rowlett. I understand that if the policies and procedures are changed or modified, I must sign acknowledging receipt of the new policy revisions.

I have reviewed the duties listed in my ministry position description, and I agree to fulfill these duties. I understand I may choose to end my employment or voluntary service at First Rowlett at any time (If possible, I will provide two weeks notice to my supervisor).

I acknowledge and understand that the materials and guidelines contained in this handbook in no way express or imply a contractual employment relationship between me and First Rowlett. If applying as a volunteer, I acknowledge and agree that I will receive no monetary compensation for hours worked.

I understand it is my responsibility to review new guidelines which may be created and distributed.

I acknowledge receipt of First Rowlett MinistrySafe Policies and Procedures manual.

Staff Member or Volunteer's name (please print)

Staff Member or Volunteer's signature

Date: _____

[This page to remain on file with the First Rowlett United Methodist Church office.]